**RULES AND REGULATIONS FOR PATHOMORPHOLOGY COURSE**

 **FOR ENGLISH DIVISION STUDENTS OF THE FACULTY OF MEDICINE**

1. Classes last 4 hours and begin at 11.30 a.m. Arriving late for the class thrice will be regarded as an absence. Lectures will be held on Tuesdays; 15:15- 16:45.

During the pandemic lectures will entirely be held on-line on above given days/hours unless otherwise stated on Wrocław Medical University website.

2. The use of cell phones, cameras, and other electronic devices during the course without the consent of the lecturer is strictly prohibited.

3. All students have privileged access to patient information, all of which is confidential. Inappropriate release of such information is unlawful under the Privacy Act.

4. Classes and lectures are held in accordance with the plan posted on the announcement board and the website: [www.lekarski.umed.wroc.pl/patomorfologia-dydaktyka](http://www.lekarski.umed.wroc.pl/patomorfologia-dydaktyka) . The lecturers can verify the student's knowledge of the material required for the day and the previous classes. The assessments during the class meetings may affect the final grade of the subject.

**5. Classes are mandatory. Absences need to be covered.**

* To cover the missed class meeting (with sick notes only) the student should inform the lecturer about the intention to cover the class.
* The missed class meetings can be covered on another day of the same week.
* Unjustified absence on a class test is equivalent to an insufficient grade.
* **One day lasting sick notes on the day when there is a class test or presentation will not be considered**
* The medical sick note must be presented immediately after returning from sick leave. A copy of the waiver must be provided for the documentation.
* Students with sick notes lasting two or more weeks will be considered individually.
* Lack of the required attendance rate is equivalent to failing the term.

6. The condition for passing the term and gaining admission to the final exam is active participation in the classes (lectures and classes) and getting a pass from the tests checking theoretical and practical knowledge and skills, including:

* **Colloquium I**
* **Colloquium II**
* **Small tests**
* **Presentation**

The average of the above activities will be calculated. The condition for receiving a loan is to obtain an average of at least 2.75 from all activities.

* The dates of the colloquium are included in the schedule. The form of the tests depends on the arrangements of the teacher with the student group. Students who do not pass the test are eligible to retake the test.

7. Independent learning is mandatory for all students. It results in the presentation of a given topic (one in a semester).

* **The student's absence on the day of the presentation without prior notice to the teacher (up to 2 hours before the start of classes) will result in will result in obtaining an unsatisfactory grade with no possibility of improvement**.
* A student presenting a given subject is obliged to answer questions related to a given topic.

8. Consultative hours of the Didactic Tutor: kamila.dus-szachniewicz@umw.edu.pl

9. Complaints, suggestions and doubts that emerge throughout the course of the classes should be addressed to the assistant conducting the class, the didactic tutor, or via the student’s assembly head, to the Head of Pathology Department (Professor Piotr Ziółkowski, MD, Ph.D).