

Regulations of classes in academic year 2020/2021
Pharmacology and toxicology for 3rd year Medical Students
Pharmacology for 3rd year Dentistry Students

- 1) Students should obey University and pharmacology course regulations, pass all the tests within time limits, get credit and pass the exam.
- 2) Students are required to acquire knowledge and skills preparing for future professional work.
- 3) To contact teachers and taking written tests Students are obliged to have, use and regularly check official University e-mail address (@student.umed.wroc.pl). Students should regularly check University cloud for didactic materials shared by the teachers.
- 4) Syllabus contains information considering material, topics of classes, lectures and seminars, and advised books.
- 5) A Student attendance on all forms of didactic meetings (contact hours in the Department and online) is compulsory. Online meeting may be recorded without additional information. At the teacher's request, during online classes, the student is required to turn on the camera and confirm identity.
- 6) Classes, seminars and lectures both contact and online start punctually.
- 7) Student's absence on didactic meetings (except of situations described in w § 13 p. 5, 6 and 7 of Regulation of Studies) must be made up immediately after the reason of absence is finished. Detailed information how to make up for absences during classes/seminars/lectures are given by the teacher during the first class. Possibility to made up class with other group is possible only in case of online classes and requires the agreement of both leading teacher and the person with whom the Student would like to made up class due to necessity to have access link to the meeting. The class cannot be counted as made up made if the Student refuses to work actively during class, answer oral questions or is not prepared for the class.
- 8) Any changes in the time of classes/seminars/lectures is possible only in case of online meetings and must be discussed with the teacher, but they should not be done during any other seminars, classes or lectures independent from the form (contact or distant).
- 9) Consultation hours are posted up on information board and/or sent to the Students. Due to epidemiological situation consultations will be online. Preferred way to contact with teachers is email.
- 10) The Students are obliged to learn systematically from subjects which have been done during the classes/seminars and lectures and ongoing subject (according to syllabus). Knowledge may be checked not only during contact classes but also by means of different forms of distant learning.
- 11) To pass successfully the Pharmacology and Toxicology or Pharmacology course:
 - 1) on Faculty of Medicine (during each semester) Students are obliged to gain at least:
 - 1) 2 positive marks from tests based on theory
 - 2) 1 positive mark from the drug calculation test
 - 3) 1 positive mark in oral answer
 - all marks are necessary to calculate the average in each semester which is the base for semester grade (details are described in the syllabus)
 - test credits and tests from the drug calculations will be held by Testportal, while the oral answer during contact or online classes through the BBB platform

2) on Faculty of Dentistry (during each semester) Students are obliged to gain at least 3 positive marks:

- 1) 1 positive marks from tests based on theory
- 2) 1 positive mark from the drug calculation test
- 3) 1 positive mark in oral answer
 - test credits and tests from the drug calculations will be held by Testportal, while the oral answer during contact or online classes through the BBB platform

- 12) The results of written tests should be available for the Students within 3 working days. They will be sent directly by Testportal and/or contact e-mail.
- 13) If a Student cheats in any form during the semester test or final exam does NOT obtain credit in the subject and the Dean is obligatory informed. The Dean discuss the situation with the Student and informs Students' Disciplinary Advocate or the Rector, who decides on disciplinary proceeding (§ 11 p. and § 33 p. 3 Regulation of Studies). Students may use only these electronic devices during tests which are necessary to take a test.
- 14) If the Student fails the theory or drug calculation tests may retake it once in term assessed by the teacher in a form of test or written open questions ((§ 34 p. 5). If still required positive mark is not obtained the Student may take the test from the whole semester course material ((§ 34 p. 6). If semester end with the exam, the term of such test should be not later than 2 days before the exam. If the Student fails this test has no chance for taking the exam in the first term but still has possibility to obtain the credit before the retake exam session starts. A signature of the person responsible of the subject in an electronic index confirms the fact that the Student got credit in the subject.
- 15) A teacher responsible for the subject decides on the term of the final exam in consultation with Students' representative. The term should be sent to the Dean and Tutor of the third year no later the two weeks before the session begins.
- 16) The material included in the final exam is listed in the syllabus and cover or classes, lectures and seminars.
- 17) Final exam consists of two parts:
 - a) Practical exam on formulary of the drugs' prescription (must be passed before theoretical exam)
 - b) Theoretical multiple-choice test (50-100 questions)
 - To pass the final exam (test) 61% of correct answers are required.

The mark obtained during theoretical exam is **the final mark in the subject**.

- Students are allowed not to write the practical part of the exam if an average mark from two tests on formulary of the drugs' prescription is at least 4.0.
 - Practical part of the exam consists of 3 examples of drug calculation and drugs' prescription. All examples must be written correct to pass the exam.
- Students who obtained an average mark of at least 4.0 from the theoretical part and do not pass the first term of final exam have the right to pass the final exam once more as a first term till the end of first term summer session time in term and form assessed by the examiner. The mark from this exam will be the final note (as the first term).
- The average note from the whole year include:
 - all marks from written theoretical tests and all marks from oral answers

- 18) Students have first term of the exam and two repeats. On request of the Student the repeats may be in a form of commission exam.
- 19) On teacher's demand Students entering test or exam should show student ID card.
- 20) All written tests are kept by the teacher for 12 months and exams for 24 months. Students have the right to see their written tests results with test key within two weeks after the test. Term is assessed by the teacher.
- 21) Students should know and obey safety rules.
- 22) All cases not included in this regulation are regulated by the Regulation of Studies or other legislations.

1st October 2020